



November 18, 2022

Notice of Annual & Election Meeting

Wednesday, December 14, 2022, at 6:30 p.m.

Dear Homeowner(s),

As the Managing Agent for **Windmill Farms Homeowners' Association, Inc.**, we are pleased to announce that the Annual Election Meeting of the Members has been scheduled for **Wednesday, December 14, 2022, at 6:30 p.m. and will be held at the North Forney High School, 6170 Falcon Way.** The purpose of this meeting is to elect one (1) Class A member to the Board of Directors. Enclosed in this packet you will find the Draft Agenda, Proxy, and Ballot. You may now view the Candidate Statements on your Association's website and **cast your vote Electronically at www.windmillfarmshoa.com.** Please note that you may also email, mail, or fax in your Ballot or Proxy using the information provided below.

The annual election meeting cannot be held without the proper quorum; therefore, it is important that you complete and return the proxy if you are not able to attend the meeting. **A Ballot cast electronically shall also count for quorum. If you vote online, please do not return a ballot or proxy and do not assign your proxy to another owner as it will not be counted.**

Please Note: Floor Nominations and Write-in Candidates cannot be accommodated for at the meeting.

If you do not vote online, it is important that your Ballot or Proxy be returned by 5:00 p.m. on December 13, 2022, for it to be counted.

There are 4 ways you can vote:

1. **You may now vote Electronically** on your Association's Website at www.windmillfarmshoa.com
2. Email your Ballot or Proxy to victor@essexhoa.com
3. Fax your Ballot or Proxy to: (469) 342-8205 ATTN: Victor Corcoran
4. Mail the Ballot or Proxy to:

Windmill Farms HOA
C/O Essex Association Management, L.P.
ATTN: Victor Corcoran
1512 Crescent Drive, Ste. 112,
Carrollton, TX 75006

We look forward to you joining us on **Wednesday, December 14, 2022.** All documentation enclosed will be posted to the Association's website. Only the Owner of record or the proxy holder may cast votes. It is very important that all documents are returned by or before the deadline mentioned above. For any questions, please contact us via the "Contact Us" tab on the Association's website.

Sincerely,

Essex Association Management, L.P., Managing Agent
On Behalf of Windmill Farms Homeowner's Association, Inc.

cc: Association File
Enclosures: Draft Agenda, Proxy, and Ballot

Essex Association Management, L.P.
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Carrollton, TX 75006
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www.windmillfarmshoa.com