

Windmill Farms Homeowners Association, Inc.

Essex HOA Management 1221 IH 35E, Suite 112, Carrollton, TX 75006 (972)-428-2030

May 7, 2014

Reschedule Notice of Annual Meeting **Wednesday, May 28, 2014**

Dear Windmill Farms Homeowner:

Due to unforeseen scheduling conflicts the Annual Meeting originally scheduled for Thursday, May 22, 2014 has been rescheduled to **Wednesday, May 28, 2014**.

The purpose of this meeting is to conduct normal business of the Association and present information on current Association affairs as well as electing officers for the Board of Directors. Enclosed for your convenience is a candidate form and a proxy which can be used in the event that you are unable to attend the meeting. **It is very important that you assign your proxy if you cannot attend. If you do not wish to assign it to a specific neighbor to vote on your behalf, you may place a check mark in the box next to the following statement, "For quorum purposes only, No consent to vote on my behalf." The meeting cannot be held unless a quorum is present, either in person or by proxy. Proxies already sent in will be honored. There will be no need to submit a second proxy.** We apologize in advance for any inconvenience this may have caused.

Date: **Wednesday, May 28, 2014**

Time: **6:30pm – 7:30pm**

Location: **Smith Elementary School
1750 Iron Gate Blvd.
Forney, TX 75126**

Check in will begin at 6:00 p.m. We look forward to seeing you on May 28, 2014. If you have any questions please feel free to contact me at 972-428-2030.

Windmill Farms Homeowners Association, Inc.

Danielle Lascalere

Danielle Lascalere CMCA® Association Manager
Essex HOA Management LLC, Managing Agent

Enclosures



**2014 Annual Meeting
SMITH ELEMENTARY**

1750 Iron Gate Boulevard

Forney, Texas 75126

May 28th, 2014

6:30p.m.

Agenda

- Call meeting to order
- Establish quorum
 - 20% = 332 homeowners either in person or by proxy
- Introduce Board of Directors
 - Steven Howard, President
 - Steven Shelley, Vice President
 - Heather Holton, Secretary
 - Victor Tannous, Treasurer
 - Tom Hayden, Director
- Introduce Management
 - Ron Corcoran, Owner, Essex HOA Management LLC
 - Danielle Lascalere CMCA®, Senior Association Manager, Essex HOA Management LLC
- Approval of 2013 Annual meeting and special meeting minutes
- 2013 Business
 - Financials
 - Reinstated CC&R's
 - Design Guidelines
- Board Election (1) position
 - Candidates
- 2014 Plans
 - Community Events
 - Committees
 - Crime Watch
 - Social
 - Communications
- Election Results
- Adjournment
- Question & Answer

Essex HOA Management LLC

1221 IH 35E, Suite 112

Carrollton, TX 75006

972-428-2030

Fax 469-342-8205

***** Important- Do Not Discard *****

Windmill Farms Homeowners Association, Inc.

Proxy

I, the undersigned, being the record Owner of the property identified below, or being the authorized voting representative for the property, hereby revoke any previous proxies and grant to the person, identified below ("my Proxy Holder") my revocable Proxy for quorum only and all other respects to act on my behalf as a Member of The Windmill Farms Homeowners Association, Inc. (the "HOA"), at the Annual meeting of the HOA scheduled for **Wednesday, May 28, 2014**, or as such meeting may be rescheduled, adjourned, or recessed and reconvened.

Proxy for Quorum Only (Not assigning vote)

- ☐ I hereby assign my proxy to _____ to establish Quorum only at The Windmill Farms Homeowners Association, Inc. Annual Meeting.

Or

Proxy for Assigning Vote (Includes Quorum)

- ☐ Member of the HOA Board.
Or
☐ To: _____ (please print individual's full name); or if the persons name is absent, incapacitated, or unwilling to act as my proxy, then to the following individual as an alternate (optional) _____.

Sign and Date

In order for this Proxy to be valid it must be signed and dated.

Executed this Date (specify date) _____

(Your Signature-Owner/Member)

(Your Printed Name-Owner/Member)

(Property Address)

Where I am present in person and elect to act on my own behalf at said meeting or with respect to a specific act of the Association, such presence or action will supersede and suspend the effectiveness of this proxy.

Where I have given my written proxy to another named person dated later than the date hereof, such subsequent proxy will supersede and suspend the effectiveness of this proxy.

Mail, fax, or email this form to:

**Essex HOA Management, LLC
1221 IH 35E, Suite 112
Carrollton, TX. 75006**

Email: info@essexhoa.com

Fax: 469-342-8205

Windmill Farms Homeowners Association, Inc.

2014 Annual Meeting
Board of Directors Candidacy Questionnaire

Candidate Questionnaire

NAME: _____ DATE: _____

ADDRESS: _____

PHONE: _____

Introduce yourself; include business, homeowner association or other experience, number of years at Windmill Farms Homeowners Association, Inc. _____

Desire/Reason in running for the Board of Directors. Include neighborhood interest, desired improvement for Windmill Farms Homeowners Association, Inc. _____

Areas you feel need more of the Board of Directors attention in the up-coming year. What areas could you make the greatest conurbation: Architectural, financial, legal, maintenance, social, etc? _____

Commitments that will deter you from serving on the Board of Directors. (Travel, employment, other meetings) _____

By submitting this form, I acknowledge that I accept those responsibilities as described in the Bylaws if elected, and I am aware that the information provided on this questionnaire will be published in the Annual Meeting Welcome Packet.

Essex HOA Management, LLC.

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